

Application Form (Volunteer)



Volunteer Information

Project or role applied for: Youth Club Volunteer

Personal Information

Full Name:	Date of Birth
Address (including postcode):	
Contact telephone number:	
Email address:	
Do you hold a current driving licence?	

What do you hope to achieve by volunteering for us?

Please tell us why you want to volunteer for this role with Crawley Community Youth Service?

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Volunteer Experience

Please provide us with summary details of your work and volunteer experience.

Outline Employment History
Volunteering Experience

Relevant Courses or Training attended (with approx. dates)
Hobbies, interests and skills (which could be beneficial to SCYP)

References

Please give two independent referees who would be willing to supply a character reference (these must not be family members)

Referee 1	Referee 2
Name	Name
Tel No:	Tel No:
Email:	Email:
What is your relationship to them?	What is your relationship to them?

Rehabilitation of Offenders Act 1974 and Safeguarding Vulnerable Groups Act 2006

Because of the nature of the role for which you are applying, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 which means that spent convictions must be disclosed and will be considered by us in deciding whether to make an appointment. Any information given will be kept completely confidential and will be considered only by those appraising your suitability for the role for which you have applied.

In addition, you are required to submit to a Disclosure and Barring check. Any disclosure made by the Disclosure and Barring Service will remain strictly confidential.

Have you ever been convicted of a criminal offence?	YES	NO
Are there any alleged offences outstanding against you?	YES	NO
If you answered 'Yes' to either of the questions above, please provide details in a sealed envelope marked 'strictly confidential' attached to this application or contact a member of the team for further advice on how to do this electronically. Failure to disclose, in accordance with this guidance, any information relating to criminal convictions may disqualify your application or, if appointed, result in your dismissal without notice.		

Data Protection

All of the information we collect in this form is necessary and relevant to help us assess your likely performance of the role applied for. We will use the information provided by you on this form, by the referees you have given us to verify your suitability for the role. We will treat all personal information with the utmost confidentiality and in line with current data protection legislation. We rely on the lawful basis of consent, contract legal obligation to process the information provided by you in this form.

Should you be successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of your volunteering. If you are unsuccessful, your details will be held for six months and then all information will be destroyed.

Declaration

I confirm that the above information is complete and correct and that any untrue or misleading information will give Crawley Community Youth Service the right to terminate any volunteering role offered. I understand that the role is subject to the company being satisfied with the results of relevant checks on the information I have given.

I understand that I will be required to attend suitable training and to take part in a Disclosure and Barring Service check and will comply with the policies of Crawley Community Youth Service.

Signed:

Date: